Norwegian Artistic Research Programme

Guidelines for the applicants

1   Eligibility criteria - requirements for an application to be considered

All applications must be submitted by a Norwegian institution of higher education which will be responsible for project implementation. There are no limitations as to which accredited Norwegian higher education institutions can apply. Other institutions can collaborate and be active partners in a project.

A legal representative of the institution should be identified as the project owner.

The applicant institution must identify a specific project manager. This person must have qualifications equivalent to that of an associate professor and must be employed by the applicant institution in at least a 50% position during the project implementation. He or she will be professionally responsible for implementation of the project [1]

Applications can only be submitted in English.

The NARP application system in the SAR research Catalogue (RC) is to be used for submitting an application.

Please note that the application text cannot exceed the length specified in the individual sections of the application form. Additional text to the application fields cannot be uploaded as attachments. Required project information fields before first saving of a draft application are marked with *.

Required attachments to be uploaded in the application before submission:

 – A letter of institutional support signed by the project owner

 – A list of all collaborating institutions & partners, including all central project participants

 – The NARP appendix for budget

 – A schedule for the project implementation and conclusion (activity plan)

Attachments to be uploaded in the "files" section

 – Letters of intent from collaborating institutions & partners

 – CV of all central project participants

 – A listing of relevant references and/or previous projects

All applicants must have an institutional portal or a sub-portal to the NARP Research Catalogue portal. Please contact the NARP administration to verify that your applicant sub-portal or your existing RC portal is affiliated to NARP's RC applicant portal. All application authors (normally project managers) and co-authors must have a RC user account and be affiliated to the applicant´s portal or sub-portal. Applicants and authors may contact the NARP administration for further information about access to the application system and how to submit their application.

2   Assessment criteria

The deciding factor for funding will be the quality of the application and its compliance with the Programme, as well as the artistic resources that are made available for implementation of the project. The professional assessment of the application will consider how the project meets the following criteria:

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[1] This requirement concerns the actual project implementation period, and salary expenses for the project manager *may* be included in the budget. Consequently, it is not a requirement that the project manager is employed by the institution *before* project start-up. However, the requirement concerning formal qualification must be in place when the application is submitted.

2.1 Artistic topics and project goals
– The project's artistic core
– The project's delimitation and intentions
– The project's potential to break new ground

2.2 Context
– The project's contribution to relevant artistic discourses, nationally and internationally
– How the project is integrated with the institution's academic environment and strategies
– The project's interdisciplinary dimension and how the project cooperates with other artistic and academic environments, the project's relation to or collaborations with external partners, for example other institutions, enterprises and/or organisations, the project's international dimension
– The project's affiliation to relevant teaching environments
– Ethical issues relating to the project and its implementation
– Environmental issues relating to the project and its implementation

2.3 Work methods
– The work methods used for the various dimensions of the project
– The artistic and methodological challenges

2.4 Artistic results, dissemination and publication
– Expected artistic results
– How different processes are highlighted as the project progresses, and how they are communicated externally
– How different aspects of the artistic results will be presented and communicated
– How the project and the artistic results will be documented and archived
– How the artistic results and reflections will be published

2.5 Project organisation and quality assurance
– Project organisation and project partners
– Disposition of human and financial resources
– Qualifications of the central project participants
– How much time will the project manager devote to the project
– Gender balance in the project and aspects of diversity
– Awareness and control of risk factors of the project implementation

2.6 Research fellow project
– If the project includes one ore more research fellows, in which way will they contribute to the project applied for? [2]

3 What can applicants apply for?

NARP uses the same definitions of project costs as the Norwegian Research Council, but the annual rate for doctoral research fellowship is NOK 900.000 (per 2018).

A project is normally funded with duration of up to four years and a maximum of 50% of the total project budget, research fellow positions not included.

– [2] Research Fellows financed by NARP are obliged to follow the NARP Fellowship Programme or the NARP Research School as the interdisciplinary training component of an institutional PhD in artistic research

All applications for project support must contain a complete budget for the project. The NARP appendix for budget must be used. Institutions may locally use more detailed templates to calculate input to the NARP budget appendix and additionally submit those. Research fellows will be financed for three years full time positions.

The board must at all times consider the number of research fellow positions compared to NARP's total budget.

4   Administrative process

NARP calls for international peers for external expert assessment. External experts are individually appointed for assessing project proposals.

Applicants may themselves recommend specific external experts. NARP is under no obligation to comply with such recommendations, and no application will be subject solely to the review of experts proposed by the applicant.

The expert assessment will conclude with either *Clearly worthy of support, Worthy of support* or *Not worthy of support*. The expert assessment will be made available to the applicants after the NARP board decision.

The NARP board will normally decide on project funding the first part of March 2019. Applicants will be contacted before the result of funded projects is made public.

If funding is allocated, a separate contract will be drawn up for the implementation of the project.

For further information on the programme or how to apply, please contact the NARP administration, see http://artistic-research.no/

Adopted in accordance with the Programme Board's decision of April 10th, 2018.